

Rotary District 7690  
District Simplified Grant Application

Application by \_\_\_\_\_ Rotary Club(s)

1. PROJECT TITLE AND DESCRIPTION:

Projected  
Start Date: \_\_\_\_\_

Projected  
Completion Date: \_\_\_\_\_  
(no later than May 15, 2010)

2. DESCRIBE THE METHOD FOR ACHIEVING THE PROJECT'S OBJECTIVES:

3. DESCRIBE THE ANTICIPATED ACTIVE PARTICIPATION BY ROTARIANS IN THIS PROJECT IN WAYS BEYOND RAISING FUNDS:

For Committee Use Only:  
DSG Grant Number for this project \_\_\_\_\_

Funded by DSG Grant Number \_\_\_\_\_ to District 7690 by the Rotary Foundation

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4. DESCRIBE THE HUMANITARIAN ASPECTS OF THIS PROJECT:

5. DESCRIBE HOW THIS PROJECT WILL BE IDENTIFIED AS A ROTARY PROJECT:

6. PROVIDE AN ESTIMATE OF THE PROJECT'S COSTS. ATTACH VENDOR ESTIMATES FOR ANTICIPATED PURCHASES AND NOTE CURRENCY EXCHANGE RATE IF THIS IS AN INTERNATIONAL PROJECT:

Item

Cost

Total Budget

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7. PROPOSED FINANCING:

Contribution by Sponsoring Rotary Club(s) \_\_\_\_\_  
(provide a separate sheet if multiple clubs)

Requested Amount of District Simplified Grant \_\_\_\_\_  
(no more than sponsor=s contribution) (\$2,000 maximum per club)

Contribution by Partnering Rotary Club \_\_\_\_\_  
(provide a separate sheet if multiple clubs)

Funding From Additional Sources \_\_\_\_\_

Total Proposed Funding \_\_\_\_\_  
(must equal project expenses in part 6)

8. ADDITIONAL FUNDING SOURCES:

If this project is being partially funded by a non-Rotary source, 1) Provide the name of the organization below; 2) Attach a letter of participation from that organization that specifically states its responsibilities and how Rotarians will interact with the organization in this project.

Name of Organization(s): \_\_\_\_\_

9. INTERNATIONAL PROJECTS:

If this is an international project, attach a letter from the partner (host) Rotary club/district indicating their full support of the project. If this is an international project and additional funding sources are being utilized (see part 8), attach a letter from the partner Rotary club/district endorsing the organization(s) providing additional funding. If appropriate, these two letters may be combined into a single letter.

Provide information about the partner (host) Rotary club/district.

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Club Name	Club ID	District	Country
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10. LOCAL PROJECT COMMITTEE:

A committee of at least two local Rotarians must oversee the project for its duration.

Primary Contact:

Additional Contact:

Name \_\_\_\_\_

Name \_\_\_\_\_

Rotary Position/  
Title \_\_\_\_\_

Rotary Position/  
Title \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Fax Number \_\_\_\_\_

Fax Number \_\_\_\_\_

11. PARTNER (HOST) PROJECT COMMITTEE (*for international projects*):

A committee of at least two international Rotarians must oversee the project for its duration.

Primary Contact:

Additional Contact:

Name \_\_\_\_\_

Name \_\_\_\_\_

Rotary Position/  
Title \_\_\_\_\_  
Club \_\_\_\_\_ District \_\_\_\_\_

Rotary Position/  
Title \_\_\_\_\_  
Club \_\_\_\_\_ District \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Fax Number \_\_\_\_\_

Fax Number \_\_\_\_\_

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This application and agreement are entered into between the Rotary club identified below and Rotary International District 7690 Matching Grants Committee. In applying for and accepting Project Funding from Rotary District 7690 and/or The Rotary Foundation, the sponsoring agrees:

1. To utilize the project funds to support a short-term humanitarian and/or educational project as outlined in this application that meets a community need. Funds provided by the district will not be used for any purpose other than those specified in this application.
2. To submit timely progress reports on the project and a final report no later than May 31, 2010. Receipts for all expenditures and any unused funds must be submitted with reports.
3. To defend, indemnify and hold harmless Rotary International (RI), The Rotary Foundation (TRF), Rotary District 7690, their respective directors, trustees, officers, employees, and committee members (collectively RI/TRF/District) from any and all damages, losses, judgments and costs.
4. That this agreement may be cancelled for any reason without notice upon the failure of the sponsors to abide by the terms set forth herein. The sponsors agree to return any grant funds upon cancellation, in their entirety, including any interest earned.
5. All applicable laws of the States of Illinois and North Carolina, USA, govern this agreement.

By signing below I certify that the sponsoring club or clubs acknowledge and accept the terms of this agreement and agree to abide by the stipulations set forth herein.

Sponsoring Rotary Club Name \_\_\_\_\_

Club President Signature \_\_\_\_\_

Project Chair Signature: \_\_\_\_\_

Club President Name (print): \_\_\_\_\_

Project Chair Name (print): \_\_\_\_\_

**Approvals (Committee use only)**

Name (print and signature) \_\_\_\_\_

Name (print and signature) \_\_\_\_\_

Name (print and signature) \_\_\_\_\_

Name (print and signature) \_\_\_\_\_

## District Simplified Grant Application

### GRANT CRITERIA

1. The grant cannot be used to reimburse clubs for projects already undertaken and in progress, activities primarily sponsored by a non-Rotary organization, or for projects that are already completed.
2. The project location can be domestic or international.
3. Grant amount cannot exceed the club's contribution.
4. The grant cannot be used for personal services, travel, or administration expenses.
5. The grant cannot be used for construction projects or structures where people live, work, or engage in gainful activity, or for storage.
6. A detailed progress report is required six months after the disbursement of the funds to the club. A final detailed report is required by May 31, 2010. The reports must include descriptions of how the project provided benefit to the community, how it involved Rotarians, how many Rotarians were involved, and a full accounting of project expenditures with all receipts.

### TIME LINE AND NOTES

May 1, 2009	Initial application period opens (closes June 30, 2009)
July 1, 2009	Second application period opens (closes August 31, 2009)
Aug 1, 2009	Clubs that applied in the initial period are notified with decisions made on their applications
Aug 31, 2009	Final deadline for applications.
May 15, 2010	Projects must be completed.
May 31, 2010	Final report and all receipts must be submitted.

The district has a maximum of \$25,000 available for District Simplified Grants. Applications will be considered on a rolling basis, so clubs are encouraged to submit applications as soon as possible. **To have the best chance of a favorable decision on your club's grant request, submit your application by June 30, 2009.**