

## **Accounts Receivable for Active Members, Including Members on Leave of Absence**

It is the responsibility of all active and leave of absence members to keep their bill and member charges current. We recognize that difficulties can arise. If a member does not feel he or she can meet their financial obligations or needs special terms to pay their bill, it is their responsibility to reach out to the treasurer or another member of the board of directors to request a payment plan.

If a member maintains a large balance (> \$500) or has an account greater than 90 days in arrears and has made no attempt to contact the treasurer about payment, then the member is considered in arrears. At that time the member will no longer be allowed to charge additional items such as auction purchases or tickets for club and district events. He/she will need to pay cash for each meal attended. Continued lack of payment may lead to an involuntary termination of membership to reduce the club's exposure for such membership expenses as Rotary International and district dues.

It is each member's responsibility to make every reasonable effort to keep his/her balance current and to communicate the need for a payment plan if necessary. It is the board's responsibility to show good faith in maintaining a fair and equitable process by communicating with the member and providing a reasonable plan for an outstanding balance to be paid. Communication to members of past due balances and financial status with the club is the ultimate responsibility of the club president. The club president may delegate this responsibility to the club treasurer, a member of the board, or the specific member's sponsor.

At each monthly board meeting, the treasurer shall present a list of past due balances with specific emphasis on members in arrears due to a large or late balance or no recent contact or payment.

## **PAYMENT FOR GUEST MEALS**

Furnitureland Rotary will pay for the meals of guests of the club who are attending for an official club purpose such as

- Program presenter
- District Governor visit
- Award recipient
- Presenter of official Rotary awards to club members

If a member brings a person they plan to propose as a member, the club will pay for up to three (3) meals while the prospective member decides if he/she would like to join. If the prospective member returns a fourth time, his/her meal will be charged to the member whose guest he/she is. The proposing member must sign the guest register stating that the guest is a prospective member.

Once the prospective member has turned in an application, the club will pay for prospect's meals while his/her application is being approved.

Other visitors to the club may

- pay for their meal at the door, or
- the member who brought the guest can be charged for the guest's meal.

Guest meals will be charged quarterly as part of the meals/dues invoicing.

The club has no reciprocal agreement with any other club to charge or be charged for meals eaten by one club's members at the other club.

Currently the charge for guest meals is \$15.00.